



**ECHO PARK  
NEIGHBORHOOD COUNCIL**



**Executive Committee**

**Chair**

Tad Yenawine

**Vice Chair**

Darcy Harris

**Chief Information Officer**

Paul Bowers

**Treasurer**

Michael Galano

**Secretary**

Vacant

**BFC Cmte**

Michael Galano – Treasurer

Sarah Smith – Vice Treasurer

Richard Courtney – 2<sup>nd</sup> Signer

**JOINT MEETING OF THE ECHO PARK  
NEIGHBORHOOD COUNCIL BUDGET  
& FINANCE COMMITTEE,  
EXECUTIVE COMMITTEE AND  
BOARD OF GOVERNORS**

**Monday, June 18, 2018  
7:00 P.M.**

**MEETING LOCATION  
Echo Park United Methodist  
Church, ground floor  
1226 N Alvarado St  
Los Angeles, CA 90026**

**CERTIFIED NEIGHBORHOOD  
COUNCIL  
APRIL 16, 2002**

**TELEPHONE: 323 487 9124**

**WEBSITE: echoparknc.com**

**EMAIL: echoparknc@mail.com**

**MAILING ADDRESS**

**1226 N Alvarado St  
Los Angeles, CA 90026**

**A G E N D A**

1. Administrative items .....5 minutes
  - a. Call to Order and Welcome
  - b. Roll Call
2. Community/Government reports: .....5 minutes
3. Public Comment on Non-Agenda Items, one minute per speaker .....5 minutes
4. Budget and Finance Items: .....30 minutes

Discussion and/or possible action on the following:

- a. Expenditures to date and Remaining Balance to be spent this fiscal year (including Lotus Fest water/supplies and Homeless Access Center supplies)
- b. Approval of March, April and May MERs
- c. Proposed Budget Package for FY 2018-2019
- d. Invoices to be paid (Apple One – up to \$500; Invoices to LA City Publishing for Han Lo business cards 2016-17 – \$997.50)
- e. Reimbursement to Paul Bowers for recent business cards – up to \$1000
- f. Up to \$100 for color printing of leaf blower info flyers for distribution at Lotus Fest [Geaga-Rosenthal]

5. Executive Cmte Administrative Items .....40 minutes

Discussion and/or possible action on the following:

- a. Securing approval of Long-term lease of Church and/or search for other location for meeting/office
- b. Modifications to make bathrooms at Church ADA compliant
- c. Wi-Fi at church – request access and possibly a booster if needed - clarify policy on providing password to stakeholders/ meeting attendees
- d. Switching mailing address from PO Box to Church (including PLUC address)
- e. Authority for Executive Committee to make reasonable expenditures within the approved budget for office maintenance & supplies without specific authorization for each item
- f. Authority for committee chairs or their designees to order documents for agendas and supporting materials for EPNC meetings/events at ER Copies without specific authorization for each item – up to \$500 per month
- g. Posting NPG guidelines and approved procedures for how to submit funding requests to committees etc on website
- h. Rules re video taping, speaker cards, archiving minutes/videos
- i. Board retreat/training/mixer
- DONE FORMS**
- j. Inventory
- k. Self-Assessment
- l. Election Stipulation
- m. Website Vendor Contract

6. Standing Administrative Items .....5 minutes

Discussion and/or possible action on the following:

- a. Selection of open BOG officer positions and Liaisons
- b. Formation of new committees
- c. Modification of scope of work for existing committees including possibly merging committees
- d. Confirmation/appointment of committee chairs
- e. Board members eligible for removal, motions to remove for next meeting

7. Discussion and possible action re: setting Agenda for June BOG .....10 minutes

8. Discussion and possible action re: additional standing rules to aid function of Board .....5 minutes

9. Announcements .....5 minutes

10. Future Agenda Items .....5 minutes

11 . Adjournment

Se les pide al public de llenar una tarjeta con sus datos de dirigir palabra a la mesa directive del concilio en referencia a cualquier asunto de la agenda, y antes de que el concilio tome acción sobre el asunto. Comentario de public sobre asuntos de agenda serán atendidos solamente cuando el respectivo asunto está bajo consideración. El comentario del public sobre otros asuntos que no aparecen en la agenda y están en la jurisdicción de concilio serán escuchados durante el period del comentario del public en general. Por favor note que bajo la ley de “Brown Act”, el concilio no puede hacer nada de recomendaciones al respect durante el de un committee. El comentario del public está limitado a dos

minutos por participante, amenos de que el limite de uno minute sea suspendido por el official del Concilio que preside la junta.

Las agendas de las juntas del Concilio de la Vecinidad del Echo Park son puestas a la vista del public en general para conocimiento en las siguientes sitios: 1) La Biblioteca del Echo Park – 1410 W. Temple Street, LA 90026. Las agendas también se pueden haller en el sitio official de EPNC en la red-electronica [www.echoparknc.com](http://www.echoparknc.com). El public, y miembros de la vecindad de Echo Park también pueden suscribir al Sistema de notificación de la ciudad de Los Angeles “Early Notification System” (ENS), a través del le red-electronica de la ciudad [www.lacity.org](http://www.lacity.org), para recibir noticias de las juntas del concilio de la vecindad del Echo Park Elysian. Para más información, llame a Oficial de Información, al telefono 323 487 9124 o escriba a: [echoparknc@mail.com](mailto:echoparknc@mail.com),

Como identidad de acuerdo con el Titulo II de la ley “American Disabilities Act” Americanos con incapacidades, la ciudad de Los Angeles no discrimina por ase de incapacidad. Haga su solicitud y se le prove acomodaciones razonables para asegurar acceso de igualdad a los programas, servicios, y activades. Intérprete de Lenguaje de señas, asistencia con aparatos para oír, o otros aparatos auxiliary y/o sevicios se les pueden proveer através de ser solicitados. Para asegurar disponibilidad de servicios, por favor haga su solicitud a lo menos de 3 dias de trabajo (72-horas) antes de la junta, y pongase en contacto con Chief Information Officer, al telefono [323 487 9124](tel:3234879124) o escriba a: [echoparknc@mail.com](mailto:echoparknc@mail.com),

De acuerdo con elcodigo gubernamental sección 54957.5, documentos no-exento, que están distribuidas a la mayoría o a todos los miembros del concilio por adelantado de la junta, pueden ser vistos en la junta del concilio o en the red-electronica del concilio [www.echoparknc.com](http://www.echoparknc.com).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCILIO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A PAUL BOWERS, FUNCIONARIA DE LA MESA A CARGO DE INFORMACION, AL [323 487 9124](tel:3234879124) o escriba a: [echoparknc@mail.com](mailto:echoparknc@mail.com)

The public is requested to fill out a Speaker Card to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Committee.

The agendas for the EPNC meetings are posted for public review at the following location: 1) Echo Park Branch Library -1410 W. Temple Street, LA 90026, as well as at the EPNC’s official website at [www.echoparknc.com](http://www.echoparknc.com). Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City’s website at [www.lacity.org](http://www.lacity.org), to receive notices for EPNC meetings. For more information, you may also contact Chief Information Officer, at [323 487 9124](tel:3234879124) and email: [echoparknc@mail.com](mailto:echoparknc@mail.com)

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**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.echoparknc.com](http://www.echoparknc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Chief Information Officer, at 323 487 9124 or email: [echoparknc@mail.com](mailto:echoparknc@mail.com)